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Dear Parents & Guardians,

We are delighted to welcome you and your family to our College.

We are proud of the school we have created, which is characterised by the respect we hold for each other, and outstanding caring staff.

The document on the following page is a very important one. It clearly describes the three part relationship involved in optimising opportunities and outcomes for our children.

While very clearly the teacher plays a major role, as does the student, there is a supporting and reinforcing role that must be played by the parent if we are to ensure that each child has the opportunity to reach their potential.

The journey from childhood to adulthood is a very difficult one for some, and this document assists in our forming a partnership with you to guide your child on this journey through their secondary years.

I therefore commend this booklet to you and ask that you keep it in a safe place, as many references will be made to it as your child proceeds through their secondary schooling.

I offer you every good wish for the next six years.

Yours sincerely,

Julie Podbury
Principal
The Basic Code of Practice and Minimum Expectations

<table>
<thead>
<tr>
<th>Code of Practice</th>
<th>Standard</th>
<th>This means</th>
<th>Student role</th>
<th>Teacher role</th>
<th>Parent role</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ready to learn</td>
<td>Students come to class with the correct books and equipment and have the right attitude.</td>
<td>Bring the correct equipment and books and have an attitude conducive to participation in the work set by the teacher.</td>
<td>Assist students by ensuring they understand what “Ready to learn” means. Issue consequences to students who demonstrate they are not ready or willing to learn.</td>
<td>Provide the correct books and equipment and support students with helping them have the right attitude to learning; support staff if they are required to issue consequences.</td>
<td></td>
</tr>
<tr>
<td>Demonstrate responsibility</td>
<td>Students participate in class and school activities; behave in a cooperative fashion and are organised.</td>
<td>Students participate in class and school activities, behave in a cooperative fashion and are organised.</td>
<td>Assist students by having interesting and meaningful class activities. Assist students to ensure they understand what appropriate behaviour and good organisation is. Issue consequences to students who demonstrate an unwillingness to demonstrate responsibility.</td>
<td>Role model appropriate behaviour and good organisation. Encourage participation and do not support opting out; support staff if they are required to issue consequences.</td>
<td></td>
</tr>
<tr>
<td>The teacher is in charge</td>
<td>Teachers have a legal responsibility for the education, well-being and safety of their students. Students are expected to do what is asked of them.</td>
<td>To undertake all tasks and all requests from a teacher in or out of the classroom.</td>
<td>Ensure that the tasks and activities or requests are reasonable and do-able. Follow up with students who do not follow your requests.</td>
<td>Support the decisions of teachers and reinforce the efforts of the teachers. If unsure or unhappy about the safety or reasonableness of a teacher’s request, discuss with the teacher concerned before lodging a complaint.</td>
<td></td>
</tr>
<tr>
<td>Respect the College</td>
<td>Demonstrate your respect for the College at all times. This is reflected in a student’s manners, behaviour, correct uniform and approach to the school.</td>
<td>Manners are used at all times with all people – including not talking over people, holding doors open for adults, saying please and thank you, etc. Behave in a manner that demonstrates pride in your school. Wear your uniform correctly at all times - shirts tucked in, ties done up properly, locked up leather shoes or buckled up Mary Janes. Do not drop litter or cause damage to the school.</td>
<td>Assist students to understand what good manners are by explaining and role modelling. Make very clear the behaviour expected by you. Be aware of students who are not wearing their uniform correctly. Ask them to correct it or show a current pass. Ensure all classrooms are left free of litter, encourage students to care for their school environment. Issue consequences to students who demonstrate an unwillingness to respect the College in any of these matters.</td>
<td>Support the College by ensuring that good manners are discussed and practiced at home. Encourage good behaviour. Ensure students have the correct uniform in good condition and the correct size. Encourage students to bin litter everywhere and not to damage others’ property. Support staff if they are required to issue consequences.</td>
<td></td>
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</tbody>
</table>

Minimum Expectations

<table>
<thead>
<tr>
<th>What is valued</th>
<th>This means</th>
<th>Student role</th>
<th>Teacher role</th>
<th>Parent role</th>
</tr>
</thead>
<tbody>
<tr>
<td>In order to be successful at Brighton Secondary College there are certain minimum expectations required.</td>
<td>Learning</td>
<td>The learning/work completed by every student is valuable.</td>
<td>All work is kept to the end of each semester/year to refer to should the teacher require this. No work is to be disposed of. All work is left at the end of the year.</td>
<td>Teachers continuously enforce the need to properly store all work. Reward students who demonstrate improvement in this. Display good examples of work. Support the College Teaching and Learning Policy.</td>
</tr>
<tr>
<td></td>
<td>Presentation</td>
<td>All electronic paper work complete with the standard set by the teacher.</td>
<td>Students include a name and date the work is commenced. Work is presented to the minimum standard required by the teacher. Writing is neat and readable. Space is left for teachers to write comments.</td>
<td>Teachers set the minimum standard required for presentation. Presentation is included as part of the assessment rubric. Reward students who demonstrate improvement in this.</td>
</tr>
<tr>
<td></td>
<td>Organisation</td>
<td>School work is neat and well organised. Class and work notes are kept neat. Lockers are neatly organised.</td>
<td>All work is neat and organised in exercise books. All notes are kept in an orderly fashion in binders. Every hand out and all work completed is kept for the duration of that subject (semester/year).</td>
<td>Teachers role model good organisation; explain how students are expected to organise their folders. Ensure students name and date each piece of work. Diaries are used to record due dates. Students are required to issue consequences.</td>
</tr>
<tr>
<td></td>
<td>Feedback</td>
<td>Teacher feedback to the students about their work is part of their assessment. Teachers also value student feedback.</td>
<td>Students read and reflect on teacher feedback and comments. Students will have the opportunity to respond to teacher feedback.</td>
<td>Teachers encourage students to use assessment feedback in formulating student goals. Teachers use formative assessment. Teachers provide opportunities for student feedback.</td>
</tr>
<tr>
<td></td>
<td>Time</td>
<td>Punctuality, set dates, and time set for tasks.</td>
<td>Students are to be at class on time. Dates for the submission of work are adhered to; work is handed in on time.</td>
<td>Teachers role model punctuality. Time set for the completion of work in class and set dates are adhered to by the teacher. Issue consequences to students who demonstrate an unwillingness to meet set times and dates e.g. detention to complete work. Reward students who demonstrate improvement in this.</td>
</tr>
<tr>
<td></td>
<td>Participation</td>
<td>All students will participate in the learning activities planned by the teacher.</td>
<td>Students are expected to participate in class activities. Set work is to be completed in the time allocated. Interference in the learning of others is not tolerated.</td>
<td>Students who demonstrate unwillingness or refuse to participate in set learning activities are issued a consequence by the class teacher to ensure the completion of that work. The classroom teacher deals with this behaviour as part of their classroom management plans and reward students who demonstrate improvement in this.</td>
</tr>
<tr>
<td></td>
<td>Learning Environment</td>
<td>All classrooms are kept in a condition that is conducive to learning.</td>
<td>Students do not enter a classroom unless they are invited to do so by a member of staff. Students ensure that a classroom is left clean and tidy state, boards are locked, chairs are pushed in (put up in period 6), and rooms are locked when empty. Classrooms are decorated with current student work which is valued and protected.</td>
<td>Teachers ensure that teaching areas are kept to the end of each semester/year. Inspect the diary regularly for due dates and communication from the College.</td>
</tr>
</tbody>
</table>
Dear Parents & Guardians,

On behalf of the Staff of Brighton Secondary College I would like to take this opportunity to welcome you to our school community and assure you that, from the moment your child walks through our doors, they will be accepted into a richly diverse, nurturing and supportive environment.

Schooling at Brighton Secondary College begins with students who are eager to learn, and staff who are passionate about facilitating their quest. The BSC experience is as much about its advisors, parents and teachers, as it is about its students. We offer innovative educational pathways that are designed to embrace academic progress, and build resilient, confident young adults, who will enter society equipped with a broad range of skills.

Brighton Secondary College is highly regarded for its rigorous academic programs, throughout the region; however, we maintain that learning happens best when it involves receptive minds and inspiring mentors. Our mission is to instill in our students both the desire and ability to make a difference. Programs are aimed at teaching self assurance and self esteem whilst developing emerging leadership skills. We provide a safe and happy atmosphere where purposeful and structured work will guide and encourage our students to succeed. We offer an extensive choice of opportunities in many varying and interesting areas and we encourage your child to take advantage of as many of these opportunities as possible during their time here.

By joining our College, your child becomes a valuable member of a team, which includes students, staff and families, working together to develop the very best quality educational outcomes for all. As parents or guardians, we encourage you to enjoy the experience of becoming part of our College community, and watch your child develop with confidence.

On behalf of the Staff of Brighton Secondary College, we thank you for your support and co-operation and look forward to meeting you at the New Parent Orientation Evening.

Yours sincerely,

Lee Angelidis
Assistant Principal - Junior School
New Parent Orientation Evening

Wednesday 26 November 2014 – 6:30pm to 8:00pm (approximately)
Performing Arts Centre

If you have not already lodged your enrolment paperwork at the General Office, we ask that you bring the following completed documents with you on the 9th December:

**Enrolment Paperwork (required)**
- Copy of Grade 5 NAPLAN results
- Copy of Recent School Report
- General Purpose Permission Form (Pink)
- Camp Permission Form & Student Code of Conduct (Green)
- Year 7 PASE Selection Form 2015 (Orange)
- Subject Charges 2015 Year 7

**Enrolment Paperwork (as required)**
- School Asthma Action Plan
- Anaphylaxis Management Plan & Action Plan (please request a copy from General Office)

**Registration Paperwork (optional)**
- Insider Program Parent Registration Form (Blue)
- Class List Information – Student Details Release Form (Buff – bottom half)
- Instrumental Music – available from General Office

**Subject Charges**

Your child’s Subjects Charges can be paid at the New Parent Orientation Evening. You are also welcome to pay at the General Office, any time from 8:30am-3:30pm weekdays prior to 9th December. If you have difficulty in coming to the General Office during these times, payments can also be made by BPAY or phone. All Subject Charge payments, however, must be arranged before the end of the school year. (The College is sensitive to families who may be experiencing financial difficulties; if this is the case please contact the Registrar in confidence). Please note that enrolment days for our other year levels are 25th to 28th November. There may be some delay in processing your paperwork on these days due to the large number of students being re-enrolled on these days.

**Year 7 2015 Second Hand Book & Uniform Sale**

Our PFA will hold a second-hand book and uniform sale on Wednesday 26th November between 4pm-6pm for Year 7 2015 families only. This sale will take place in the Performing Arts Centre foyer, just outside the Uniform Shop. Parents of Year 7 2015 students will be able to purchase second hand uniform and books at this time. (Cash payment preferred, credit card/EFTpos facilities may not be available.) They can also be purchased directly from the Uniform Shop on Tuesday 2nd, 10th and 17th December from 8.30am – 10:00am. The College second-hand book sale for all year levels will be held on Saturday 29th November between 9am & 11:30am in the Discovery Centre.

**New Uniform Sales – Bob Stewart Uniform Shop**

Bob Stewart Uniform Shop will be available for new uniform sales/orders on this evening, Wednesday 26th November between 4pm-6pm for Year 7 2015.
Year 7 2015 Student Transition Program

In response to the success of our Student Transition Program for future Year 7 students in recent years, we are continuing with the program this year. This program is different from most Secondary School programs, and you will need to advise your Primary School of the dates your student will be attending Transition at BSC. We offer a three day program to all future Year 7 students. In this way students can become more familiar with the grounds and facilities, and have greater opportunities to meet new friends and staff.

What to bring along

Students should bring with them a folder, paper and their pencil case. They should be dressed in appropriate comfortable casual clothing that is suitable for undertaking physical activities. Thongs, crop tops and midriffs are not acceptable. Please note: school uniform is not required during this program.

Where to meet

Students should assemble at the Performing Arts Centre at 8:45am. They will be in their class groups.

Transition Welcome Morning - Tuesday 2 December 2014 8:45am – 10:30am

An initial welcome to the students where they will meet their transition teacher and classmates, discuss the mentoring system at BSC and meet their Peer Support Leaders. They will go on a tour of the school, and complete the Tour Quiz.

Parents are invited to share a cup of tea or coffee with the members of the PFA and other future Year 7 parents in the Foyer outside the Performing Arts Centre once the students have gone to their homerooms. The second hand uniform shop will be open for sales.

Transition Morning – Thursday 4 December 2014 8:45am – 12:30pm

A follow-up morning for the students to learn important school rules, create a personal profile poster, participate in a class challenge, house meeting and music performance session.

Orientation Day - Tuesday 10 December 2013 8:45am – 3:00pm

A full day at the College. Students will get to know their teachers and timetable, have lockers allocated, meet with Peer Support Leaders and complete their General Abilities Overview.

Lunch Arrangements on Orientation Day

A healthy lunch will be provided for your child on this day with adherence to special dietary requirements. If you have particular requirements please let Ms Angelidis know on 9592 7488. We suggest that you pack a healthy snack for morning recess, although the College Canteen will be operating as normal.

The transition program will cover...

Students will receive information and booklets that will answer many of those nagging questions, such as:

- What date do I begin school?
- What do I bring to school on the first day?
- When will I be assigned a locker?
- How do I find my way around the school?
- Who are my teachers?
- What are the rules of the school?
- Who do I know in my class?
- What subjects will I be studying?

We look forward to meeting with your child and getting to know them. We hope they enjoy the program.
Year 7 Orientation Camp

Camp Wilkin, Anglesea

The transition process from primary to secondary schooling is exciting, although for some it can be stressful. In order to help your child settle quickly into secondary school life, we start the year with an Orientation Camp that we expect each student to participate in.

The aim of the Camp is to provide students with a unique chance to adjust to a new environment and form friendships with their new cohort. It will also enable teachers to get to know their students in a more relaxed and less structured environment. The 2015 Orientation Camp will run between 9th to 13th February, with the year level divided into two groups, each spending three (3) days / two (2) nights at the camp. You will be advised beforehand which group your child will participate in.

The Camp cost will be $325.00 - this includes accommodation, meals, transport and activity fees. This may be paid any time before the end of the 2014 school year, at the New Parent Orientation Evening on the night of 26th November, or during the first week of the 2015 school year, but must be finalised prior to your child departing on camp. We are sensitive to individual financial situations, and you may contact the College Registrar, Jodie Geri if you are experiencing financial difficulties. If the camp has not been paid in full, or an individual agreement arranged, students will be unable to attend the camp.

Please note that while students are covered by Student Accident Insurance during camp, they are not covered for ambulance travel. We recommend you hold Ambulance Cover for your child.

Camp Wilkin is located in Anglesea, on the coast south-west of Melbourne. The camp is set in bush surroundings and is just a short walk from the beach and river. Facilities at the campsite are excellent. They include: tennis courts, basketball and netball courts, beach volleyball, a high and low ropes course, trampoline, billiard tables and an indoor gymnasium. Students will also be instructed in the art of surfing and kayaking by fully trained staff.

I recommend this camp to all students knowing that each will have an enjoyable time.

Yours sincerely,

Lee Angelidis
Assistant Principal - Junior School
Year 7 Orientation Camp - Camp Wilkin, Anglesea

57 Noble Street Anglesea, Phone 5263 3222

Teacher in Charge: Mr Sam HAINES
Contact Phone Number: +61 (0) 432 437 811

9th – 11th February 2015: First group of Year 7 classes
11th – 13th February 2015: Second group of Year 7 classes

DEPARTURE FROM BSC: 8.30am
From outside of the Performing Arts Centre
Please note: Students must bring a packed lunch on the first day of camp.

ARRIVAL BACK AT BSC: 3.00pm
Please arrange to pick your child up as students get quite upset when they think they have been forgotten.

Clothing / Equipment Checklist

- Bath towel
- Bathers
- Beach towel
- Comb/brush
- Hat
- Insect repellent
- Parka/waterproof jacket
- Pillow cases, sheets or sleeping bag (blankets & pillows provided)
- Windcheater/Jumper
- Runners/walking shoes x 2
- Shorts
- Sunscreen, 30+ or above
- Toiletries; toothpaste/soap
- Torch
- Track suit/jeans
- T-shirts/shirts
- Underwear

No responsibility will be taken by the College for items such as:
- iPod
- Mobile phone
- Camera
- Electronic games
- Jewellery or anything of significant value

Camp Activities

- Surfing
- High Ropes Course
- Water Slide
- Table tennis
- Tennis
- Billiards
- Kayaking
- Initiative Activities
- Beach Volleyball
- Basketball
- Trampolining
2015 Insider Program

Parent Participation Program

The 'Insider Program' commences in 2015. We would like to invite each parent to become a participant in this program, which is especially designed to give you the inside information and knowledge to best support your child educationally from home.

Recent studies have found that active parental involvement in student learning impacts significantly on student success, however parents are often unsure about the amount of time or the most appropriate ways in which to do this.

The Insider Program consists of three (3), three-hour sessions to be held on Saturday mornings, from 9:00am – 12:00pm.

All units give you practical strategies to assist students at home, including:

- Transition
- Self Esteem
- Homework
- Assignments & Projects
- Research & Computer Skills
- Literacy & Numeracy
- Cyberbullying

If you would like to be a participant in the 'Insider Program’, please complete the blue application form and return it together with your payment of $25.00 per family to the General Office at the College no later than Monday 15th December 2014.

<table>
<thead>
<tr>
<th>Requirements</th>
<th>Attendance at three (3) x three hour sessions. Trialling of strategies at home with your child.</th>
</tr>
</thead>
</table>
| Dates        | Session 1 – Saturday 31st January  
Session 2 – Saturday 7th February  
Session 3 – Saturday 14th February |
| Venue        | Brennan Library  
| Time         | 9:00am – 12:00pm  
| Cost         | $25.00 per family – includes a program handbook and refreshments |
Instrumental Music

The Music Department, headed by Nick Carver is always action packed, with students rehearsing and improving their skills all year round.

Record numbers of students have been enrolling in the music program making the most of the opportunities to participate in group or private instrumental lessons in brass, woodwind, orchestral strings, voice, percussion and guitar.

Students are encouraged to join College ensembles which include the Show Band, Primo Band, Guitar Ensemble, African Percussion Ensemble, Production Band as well as Junior and Senior Choirs.

In recent years these ensembles have performed at BMW Edge, Federation Square, Kingston Arts Centre, Freeze Battle of the Bands and the Ultimate Drummers Weekend. Other performing opportunities include lunchtime concerts in the school’s amphitheatre, Presentation Night and arts festivals and eisteddfods.

The Annual House Chorals is a sensational opportunity for all students to battle for the coveted Michele Batour Trophy. Led by our singing teacher Nyssa Bradsworth, this evening has become a highlight on the College calendar.

Music Week celebrations are conducted during August. Staff and students showcase their talents and concerts are performed by College bands and ensembles. These are fabulous experiences for the students and their families.

Instrumental music is offered as an additional part of the BSC curriculum. Please contact the General Office if you would like an application form for 2015.
Netbook Managed Bring Your Own Device (BYOD) Program

Rationale
Brighton Secondary College is dedicated to ensuring students develop the skills and knowledge to be a successful member of the 21st Century Digital Age. Individual access to personal netbooks will assist in providing the best contemporary education for all students at Brighton. By facilitating a Managed Bring Your Own Device (BYOD), we empower our students and give them direct involvement in the way they use technology in their learning.

Students at Brighton Secondary College have become very familiar with using netbook computers to complement their learning, however, funding for the program has ceased and the College is no longer in a position to fund and supply individual personal computers to students.

After much consideration the College has decided to implement a Managed Bring Your Own Device program. This means that all students in Years 7 will be required to bring their own device to school from the start of the 2015 school year.

How does it work?
In 2015 students in Years 7 are expected to bring their own computing device to school every day. Students are expected to bring their own computing device to school every day, it is very important that you must either purchase or lease one of the recommended machines through the JB Hi-Fi Education portal. You may not bring any other device to school other than those supplied in this way. The school will only provide in-school service and advice, as well as installing the College image and software for devices purchased through the JB Hi-Fi Education portal. These devices can be purchased or leased through our preferred supplier, JB Hi-Fi Commercial (Education Division). Software required for the curriculum will be supplied by Brighton Secondary College and will be installed by the college technicians. All warranty and damages processes will be managed by the college technicians.

I’m concerned about the costs
The purchase of a device is a major decision and a significant expense. A good quality device may last up to four years and viewed over this timeframe the expense is considerably less. Brighton Secondary College is integrating use of devices into many aspects of teaching and learning. Your investment allows the school to maximise learning outcomes for all students.

We are committed to our obligations as a public education institution to deliver the same learning outcomes to all our students no matter their families’ financial means.

We have developed an Equity Policy to operate alongside our Managed BYOD Policy. The Equity Policy outlines a number of strategies the school may take, in consultation with you, to augment access to information and communication technologies. If you are concerned about the costs associated with the Managed BYOD Program you can apply for consideration through the Registrar, Jodie Geri.

I’m concerned about device security
Experience from the previous Commonwealth-funded scheme indicates that students who took good care of their device and considered themselves the device’s owner rarely had device security issues. If you are concerned the device is going to be broken, lost or stolen, you may wish to consider specific accidental loss and breakage insurance for the device. You can specifically list the item on your home contents insurance, or you can purchase an Accidental Damage Protection plan for your device. Accidental Damage Protection is available for all our recommended devices.

Internet access on the device will be filtered at school and students will be prohibited from connecting to other networks while at school.

Actions required by Students and Parents/Guardians
• All students in Years 7 - 12 are expected to bring their netbook to school each day.
• Prior to bringing a personal device for the first time, students and their parents must read and sign the Acceptable Use Agreement which sets out the responsibilities and expectations for use of all electronic devices at Brighton Secondary College.
• Students must use their device in accordance with the school’s Cyber Safety Policy and the Acceptable Use Agreement.
• Students must follow teachers’ directions as to appropriate use of their devices in class.
• Each student is absolutely and solely responsible for the care and conduct of his/her own personal device whilst at school or at other school activities, travelling to and from school or to and from other school activities.
• Students must connect their device to the designated wireless data network supplied by Brighton Secondary College using their own, individual user account credentials only. Students must not connect to any other network, wired, wireless or cellular.
**Actions by Brighton Secondary College**

- Maintain a Managed BYOD Equity Policy to ensure all students, no matter their family’s financial means, have access to the computing resources, inside and outside of class time, that are required by their coursework.
- Provide an Acceptable Use Agreement to list the responsibilities and expectations of each student and their families.
- Ensure a copy of the Acceptable Use Agreement is signed by each student and their parents prior to allowing the student’s device to be brought to school. A copy of the signed Agreement will be held by the College.
- Provide a wireless network with filtered Internet connection to which students may connect their BYOD program device.
- Provide software which is appropriate for the college’s teaching and learning.
- Provide support to assist students with establishing network connectivity with the device.
- Accept no responsibility for loss or damage to, or for maintenance or repair required on a student’s device through any act or omission resulting from the negligence or otherwise of the school, a member of the school staff or of another student.

**Purchasing a netbook from JB Hi-Fi Commercial (Education Division)**

JB Hi-Fi Commercial (Education Division) (JB Hi-Fi) was selected as the supplier as they are best placed to supply cost-effective, reliable and durable netbooks. JB Hi-Fi is a Department of Education and Early Childhood Development (DEECD) approved supplier which ensues a guarantee of delivery.

Benefits of purchasing a device from JB Hi-Fi

These benefits are only available on designated devices purchased through JB Hi-Fi

- Continuity of service (organising warranty claims and provision of loan devices during repair)
- Single operating platform which is dynamically upgraded on a whole school basis
- Availability of in-school service and advice
- Provision of College image which provides programs and software

**College recommended device for year 7 students in 2015**

The college has undertaking thorough research in order to provide students with the best possible device for teaching and learning practices, reliability, support, warranty and service. For students in year 7 the college recommends the **Lenovo ThinkPad Yoga 11e Touch**. This netbook has the ability to transform from a netbook into a tablet and has a touch enable screen allowing students to handwrite on the device. The specifications of the device are listed on the following page.

**Lenovo ThinkPad Yoga 11e Touch**

Intel Celeron N2920 Processor, 11.6” HD Touch Screen, 4 GB RAM and 128 GB SSD Hard drive

$789.80 inc GST outright purchase and will be owned by the student (no more to pay after purchase)

3 Year next business day (NBD) warranty is included.
The warranty process is manage by BSC

We strongly advise families to also take up the 3 Year Accidental Damage cover option to cover accidental damage to your netbook. This costs $136.00 inc GST for the 3 year period.

**How do I purchase a netbook from JB Hi-Fi Commercial?**

Netbooks can be purchased at any time from term 4 2015

2. Enter school site code: bsc2015
3. Select the required netbook
4. Add the Accidental Damage Protection or Accidental Damage Protection & Theft option
5. Have the netbook delivered to the college for configuration
6. Attend a deployment session to receive the netbook

If you have questions or feedback on the Brighton Secondary College 'Managed Bring Your Own Device' Program you can contact the ICT Technicians at byod@brightonsc.vic.edu.au
Brighton Secondary College Uniform

In the local area you can purchase our College uniform brand new from Nicholls Fashion Centre. Our Parents and Friends Association (PFA) also run a shop that sells second hand uniforms and some second hand books. The PFA shop is open on a Tuesday morning between 8:30am and 10:00am, and is found inside the entrance to the Performing Arts Centre, towards the canteen on the left.

Complete College Uniform must be worn to and from the College, as well as at College. Students in Years 7-9 must wear their full Sports uniform to school on days when they have Physical Education or PASE.

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**Safeguarding your property**

Every article of uniform must be clearly named. All books and requisites must be named and kept in lockers, not in a bag.

**BSC Uniform Policy**

The College community regards the uniform as an important part of the school’s image and general philosophy. College council has clear powers in this area, and the College Uniform Dress Code takes precedence over a student’s individual preference in matters of dress. On enrolment of their child parents sign an agreement that they will comply with the College’s Uniform policy and the Student Code of Conduct. The Student Code of Conduct applies while the students are within the College, while attending College activities, excursions or special nights and while travelling to and from school.

**What is not acceptable dress at College**

- Wearing coats, caps or gloves in the classroom or corridors
- Jeans, cords, long baggy drawstring waist shorts, black tights
- Boots, Sports/Basketball style shoes, sneakers, desert boots, thongs, platform or high-heeled shoes
- Any jacket other than the ones mentioned on the uniform list. Wearing coloured t-shirts under uniform
- Baseball or other fashion caps (other than the bottle green peaked College cap or bucket hat)
- Make-up or coloured nail polish, visible jewellery (you can wear a watch, sleepers or plain ear studs, one set only).
- Only natural coloured hair will be accepted. Boys to be clean-shaven.
- All visible tattoos need to be covered.

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**Girls – Summer (terms 1 & 4)**

- BSC dress or long shorts. Length of dress/shorts must be no less than 15cm from floor when kneeling
- Jumper – Years 7 to 9, green BSC
- Shoes – College lace-up black leather only
- Socks – grey, calf length (Note: Tights are not to be worn with the summer uniform)

**Girls – Winter (terms 2 & 3)**

- BSC plaid skirt or BSC grey slacks. Length of skirt must be no less than 15cm from floor when kneeling
- Jumper – as Summer
- Shirt – white, long sleeve
- Tie – BSC tie is compulsory with winter uniform
- Tights – grey only or Calf length sock - grey
- Shoes – as Summer

**Boys – Summer (terms 1 & 4)**

- Pants – grey College shorts or trousers
- Shirt - white, short sleeve with collar, to be tucked in
- Jumper – Years 7 to 9, green BSC.
- Year 10 to 12, purple BSC
- Shoes – College lace-up black leather only
- Socks – grey only

**Boys – Winter (terms 2 & 3)**

- Pants – grey College shorts or trousers
- Jumper – as for Summer
- Shirt – white, long sleeve
- Tie – BSC tie is compulsory with winter uniform
- Socks / Shoes – as for Summer

**Both Girls & Boys – Sport**

- Shirt - green polo with the College logo
- Shorts - black with the College logo
- Socks - white
- Shoes - white sports shoes
- Tracksuit - black with the College logo
- Hat – black peaked College cap or College bucket hat

**Both Girls & Boys – Outer uniform**

- College Blazer (optional)
- Weather Proof Jacket – Brighton SC green
- Gloves and Scarves. Available only at the PFA Second Hand Uniform Shop or General Office
- BSC Crested School Bags are compulsory and are available only at the PFA Second Hand Uniform Shop or BSC General Office. No other bag is acceptable.
Approved Suppliers of BSC Uniform

Brighton Secondary College – Parents & Friends Association
Second Hand Book & Uniform Shop

Open every Tuesday during the school term 8:30 – 10:00am
Enter via Performing Arts Centre entrance. Items available also include College bags, caps, ties, rugby tops, gloves and scarves.

NICHOLLS FASHION CENTRE
159 MARTIN STREET
BRIGHTON VIC 3186
Phone: 9596 2335
Web: www.nichollsfashioncentre.com.au

Trading Hours
Tues-Thurs 9am – 5:30pm
Friday 9am – 6pm
Saturday 9am – 4pm

BOB STEWART UNIFORM SHOP
150 WAVERLEY ROAD
MALVERN EAST
Phone: 9036 7342
Email: Malvern@bobstewart.com.au

Trading Hours
Tues-Fri 8:30am – 5:00pm
Saturday 8:30am – 12:30pm

Closed from 13th Dec 2014 – 13th Jan 2015
Public Transport Routes to Brighton Secondary College

**Bus Routes**

- **North Brighton to Southland Shopping Centre**
  - Route 703
  - Zone 2

- **Oakleigh to Bentleigh**
  - Route 703
  - Zone 2

**Tram Routes**

- **Melbourne University – East Brighton**
  - Via City > St Kilda Rd > Windsor > Caulfield

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**East Trans Bus Service**

(03) 9563 2555

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For more information visit<br>www.mptv.vic.gov.au<br>MUST NOT BE SCALE
Parents & Friends Association (PFA)

As parents of a Year 7 student, one of the best ways of learning about the College, meeting other parents and making a valuable contribution to the school community is through the Parents & Friends Association.

Brighton Secondary College is fortunate to have an active parents group that supports the Principal and staff, creates a community atmosphere and runs a broad range of social and service related activities, which this year have included:

- A successful second-hand book and uniform shop
- Readers Cup sponsorship
- Welcome morning teas
- Athletics Day canteen for students
- Upcoming Second-Hand Book Sale
- Presentation Night raffle

The PFA have also provided funding for a range of projects that directly benefit our children, including:

- $50,000 for furniture in the da Vinci Centre
- Wireless microphone kit
- Speaker system
- Stage Curtains
- Set of blazers
- New shade area
- Data projectors
- New front portico for library

The PFA meet monthly on a Monday night at the College. For meeting dates and information about social events, look on the Parents & Friends Association page in the ‘Highlights’ newsletter. All families are considered to be members of the PFA unless you opt out. The membership subscription of $2.00 is included in your subject charges. Membership entitles you to voting rights at meetings, copies of all meeting minutes, and updates of all PFA activities. Attendance at meetings is, of course, not compulsory; however all members of the school community are warmly invited to attend when possible.

We welcome you and hope your involvement with the school is both a long and happy one.

2015 Year 7 Parent Book/Uniform sale – Wednesday 26th November

- The PFA will hold a second-hand book and uniform sale on Wednesday 26th November between 4:00pm and 6:00pm for Year 7 2015 families only. This sale will take place in the Performing Arts Centre foyer, just outside the Uniform Shop. Second-hand text books and uniform items, and new school-bags and PE caps (both of which are compulsory) will be available.
- Cash is preferred method of payment. Credit card and EFTPOS facilities may not be available.
- Our friendly PFA volunteers will be on hand to talk to you about our school community

New uniform sales will also be available on this evening with Bob Stewart Uniform Shop

2015 Transition Program – Tuesday 2nd December

- After dropping off your students for Transition Morning new parents are warmly invited to join with members of the PFA for tea & coffee in the Foyer outside the Hall once the Grade 6 students have gone to their classes.
- Families wishing to purchase second-hand books for all year levels can come to the PFA’s Second-Hand Book Sale to be held in the Discovery Centre on Saturday 29th November 2014, between 9:00am – 11.30am.

PFA Second Hand Uniform Shop – every Tuesday morning during the school term

The PFA Second Hand Uniform Shop is open every Tuesday during the school term between 8.30am -10.00am. Enter via BSC Performing Arts Centre entrance. Payment with cash is preferred. New items also available include school-bags, PE caps, ties, gloves and scarves.

The PFA Second Hand Uniform Shop will be open Tuesday 2nd, 9th and 16th December.

The PFA can be contacted at pfa@brightonsc.vic.edu.au.
Advice Regarding Subject Charges

9 October 2014

Dear Parents and Guardians,

Please find enclosed the subject charges for 2015. Next year we are expected to have approximately 1200 students enrolled. Rising costs and the reduction in Government funding to our school have put enormous strain on our finances and I regret to advise that College Council has recommended a rise in the subject charges for next year. I have however done everything I can to reduce this to a modest rise of only $50, taking the charge to $1000 per annum.

As most of you would be aware the College largely uses its own resources to fund many of the things that make this place the great school it is. This includes communication and information technology infrastructure, facility upgrades, adequate cleaning and maintenance of buildings and grounds, funding for access and equity programs such as school literacy, and numeracy support, and, in particular, an additional 18 teaching and support staff that assist and enrich our students’ learning experiences and opportunities.

Our cash operating budget for 2015 will be $3,457,216. The ever increasing costs of computer, communication and information technology infrastructure, and in particular, support staff, continually forces our expenses to a higher level every year. The government will provide $812,158 (23%, last year was 31%) of the funds that we need to provide a quality standard of environment and learning support that you expect for your children, leaving the College to raise the balance required. We expect to achieve this from the hire of facilities, fees from our international student enrolments and other fundraising activities. The final source of, what is known as “locally raised funds”, includes subject charges.

Parents should note that in 1998 the College Council made the decision to move away from a voluntary contribution for school charges. They initiated a process where items such as newsletters, reports, school buses, diaries, magazines etc. would be funded by other locally raised funds, and parents would only be asked to contribute to subject charges. At this school subject charges are not voluntary and are payments for books, class materials, information technology support and infrastructure, photocopying and other costs required to deliver subjects to students. All subjects are costed on a per capita basis and then charges are applied per year level without reference to any particular subjects. This is done to ensure students undertake the subjects they want and need to take, rather than avoid a subject due to an associated cost. Where it is possible, compulsory excursion fees have already been included in these charges. This should eliminate, as far as is possible, any additional call on parents throughout the year for extra monies.

While the College reasonably expects all parents to pay the subject charges, we are as always, sensitive to those under financial stress, special assistance can be arranged for those families, or where there are two or more students enrolled from one family. Families seeking such assistance are asked to ring and discuss this with the College Registrar, Jodie Geri, as soon as possible. Additionally, you may contact Jodie, the Business Manager, Maureen Peart or myself if you require clarification about any of the above information.

In 2014 we opened our long sought after Science, Arts & Technology facilities. In 2015 we will commence the new North Wing, which will require a contribution from the school. These facilities directly benefit all students. We hope that each family will choose to make a voluntary, tax deductible contribution to our building fund for 2015, for which an official tax receipt will be issued. With your assistance, we can continue to improve our facilities and, in turn, student outcomes and opportunities.

Yours sincerely,

Julie Podbury – Principal
# School Contact Details and Information

**Address:** 120 Marriage Road, Brighton East, VIC 3187  
**Telephone:** +61 3 9592 7488  
**Email:** brighton.sc@edumail.vic.gov.au  
**Web:** www.brightonsc.vic.edu.au  
**Junior School Office Direct Line:** 9591 5691 (Years 7-9)  
**Senior School Office Direct Line:** 9591 5581 (Years 10-12)  
**Absence Line:** 9591 5692  
**Information Line:** 9591 5691

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**College Bell Times**

<table>
<thead>
<tr>
<th></th>
<th>Monday</th>
<th>Tuesday-Friday</th>
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<tbody>
<tr>
<td>Lockers/Briefing</td>
<td>8:45</td>
<td>8:45</td>
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<tr>
<td>Period 1</td>
<td>8:55</td>
<td>8:55</td>
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<tr>
<td>Period 2</td>
<td>9:42</td>
<td>9:51</td>
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<tr>
<td>Recess</td>
<td>10:29</td>
<td>10:40</td>
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<tr>
<td>Lockers</td>
<td>10:49</td>
<td>11:00</td>
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<tr>
<td>Period 3</td>
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<tr>
<td>Period 4</td>
<td>11:41</td>
<td>11:53</td>
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<tr>
<td>Mentor Meeting</td>
<td>12:27</td>
<td>N/A</td>
</tr>
<tr>
<td>Lunch</td>
<td>12:47</td>
<td>12:42</td>
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<tr>
<td>Lockers</td>
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<tr>
<td>Period 5</td>
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<tr>
<td>Period 6</td>
<td>2:28</td>
<td>2:26</td>
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<tr>
<td>Dismissal</td>
<td><strong>3:15</strong></td>
<td><strong>3:15</strong></td>
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</tbody>
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**Wet/Hot Day Timetable**

On days when it rains at lunchtime or when the predicted temperature is 35°C or more, lunch is shortened by 20 minutes and **students are dismissed at 2:55pm**. If a wet/hot day is declared at the start of lunchtime, a message will be left on the Information Line 9591 5691 and College website.